

A. Loan Required		<i>For office use only</i>
1. Loan Amount: \$ _____ 2. Loan Tenure (months): _____ 3. Loan Instalment: \$ _____		
4. Intended Loan Use (<i>give details</i>): _____		
5. Land Purchase Price: _____ 6. Building Purchase Price: _____		
7. Own Funds at hand: \$ _____ 8. Main Sources of Repayment: _____		
9. Alternative Source: _____		
10. Property will be used for: <input type="checkbox"/> Primary Residence <input type="checkbox"/> Secondary Residence <input type="checkbox"/> Investment/Business		
Complete this section if loan is for construction:		
1. Year Stand was Acquired: _____ 2. Original Cost of Stand: _____ 3. Other Outstanding payments (arrears etc): _____		
4. Value of property: \$ _____ 5. Cost of Improvements made: \$ _____ 6. Total (a+ b): \$ _____		
Planned Loan Usage Budget Breakdown (Please attached all necessary documents, such as quotations etc)		
1.	\$ _____	
2.	\$ _____	
Security Pledge for the Loan		
Name of asset	Serial number	Market value
1.		\$ _____
2.		\$ _____
3.		\$ _____
B. Personal Information		
1. Full Name of Applicant (Mr/Mrs/Miss): _____		
2. Date of Birth: _____ 2. ID/Passport #: _____		
3. Phone Number: _____ 4. Marital status: _____ 5. No. of Dependants: _____		
6. If married, Spouse's Full Name: _____ 7. Cell phone: _____		
C. Details of other relative not staying with you:		
1. Full Name: _____ 2. Your relationship: _____		
3. Their Address: _____ 4. Contact Number: _____		
D. Your Residential Address:		
1. Residential Status (<i>please tick applicable</i>): <input type="checkbox"/> Owned, <input type="checkbox"/> Living with Parents/relatives, <input type="checkbox"/> Rented at \$ _____ per month, <input type="checkbox"/> Mortgaged at \$ _____ per month, <input type="checkbox"/> Other (specify) _____		
2. Residential address: _____		
3. Years of stay at current home address: _____ 4. Years of stay at previous address: _____		
5. If residing at current address for less than 2 years, please give previous address below; _____		
E. Employment Details		
1. Nature of Occupation: <input type="checkbox"/> Permanent, <input type="checkbox"/> Self-employed, <input type="checkbox"/> Contract, <input type="checkbox"/> Part-time		
2. If employed, Name Employer: _____ 3. Position: _____		
4. Length of Employment: _____ 5. Employer's Contact Tel.: _____		
5. Employers address: _____		

6. If self-employed, please give details of business: _____

F. Spouse's Employment Details

1. Nature of Occupation: Permanent, Self-employed, Contract, Part-time
 2. If employed, Name Employer: _____ 3. Position: _____
 4. Length of Employment: _____ 5. Employer's Contact Tel.: _____
 5. Employers address: _____
 6. If self-employed, please give details of business: _____

G. Bank Account Details

Name of Account holder	Bank Name	Branch	Account Number

H. Income Details: Applicant and Spouse/Co-Applicant

Monthly Income:	Applicant	Co-Applicant
Gross monthly income:	\$ _____	\$ _____
Net monthly income (a):	\$ _____	\$ _____
Other Income (b) :	\$ _____	\$ _____
Total income: (a+b)	\$ _____	\$ _____
Monthly Expenses		
Rentals/Mortgage	\$ _____	\$ _____
Household expenses	\$ _____	\$ _____
School fees	\$ _____	\$ _____
Rates (water, rates, electricity)	\$ _____	\$ _____
Existing Loans Repayments	\$ _____	\$ _____
Other expenses (please specify below);		
1.	\$ _____	\$ _____
2.	\$ _____	\$ _____
Total expenses	\$ _____	\$ _____

I. Current Liabilities

Outstanding Loans

Name of Lender	Initial loan	Security pledged	Instalments	Balance remaining

J. Reference Details

Name:	Address	Contact Tel.	Relationship/(know for?)

BDO's Evaluation of Application:

Amount Recommended: _____ BDO's Signature: _____ Date: _____

Management/Committee Approve Decline. Referred.

Comments: _____

Amount (if any): \$ _____ Signature: _____ Date: _____

Loan Utilization Summary: _____

Signature: _____ **Date:** _____